

Aug 01, 2024

Singapore Customs Advance Manifest Regulations

Dear Valued Customers,

With the passing of the Free Trade Zones (Amendment) Bill on 4 Oct 2023, Singapore Customs has introduced a FTZ operator licensing regime and requires FTZ cargo handlers and shipping agents to provide more detailed cargo information for Singapore Export, Import, and Transshipment Cargo (from 1st September 2024).

To ensure smooth operations, ONE will start submitting this information earlier, starting **1st August, 2024** (ETA Singapore basis). Please ensure timely submission as per the stated manifest submission cut off time to avoid potential penalties.

Note: ONE will not be held responsible for any penalties incurred due to customers' failure to comply with Singapore Customs' regulations.

Information required:

Bill of Lading fields	Remarks
Voyage number	Mandatory for all cargo
Bill of Lading (BL) number	Mandatory for all cargo
Container Number(s) *	Mandatory for containerized cargo
Place of Receipt	Applicable for all cargo. To submit it if this information is found in the BL.
Place of Delivery	Applicable for all cargo. To submit it if this information is found in the BL.
Shipper Name	Mandatory for all cargo
Shipper Address	Mandatory for all cargo
Cargo Description **	Mandatory for all cargo
Consignee Name	Applicable for all cargo. To submit it if this information is found in the BL.
Consignee Address	Applicable for all cargo. To submit it if this information is found in the BL.
Notify Party Name	Applicable for all cargo. To submit it if this information is found in the BL.
Notify Party Address	Applicable for all cargo. To submit it if this information is found in the BL.
HS Code **	Applicable for all cargo. To submit it if this information is found in the BL.
Goods Weight **	Applicable for all cargo. To submit it if this information is found in the BL.
Goods Quantity **	Applicable for all cargo. To submit it if this information is found in the BL.

* Container number(s) declared to be tagged to a corresponding B/L no.

** Fields to be tagged to a corresponding cargo description.

Manifest submission cut off time:

Inbound Singapore including Transshipment (Long transit)

BL data complete and ready to submit 2 working days before vessel arrival at Singapore port.

Inbound Singapore including Transshipment (Short transit)

BL data complete and ready to submit 1 working day before vessel arrival at Singapore port.

Singapore outbound including Transshipment (Long and Short transit)

BL data complete and ready to submit 1 working day before vessel arrival at Singapore port.

Non-compliance:

Singapore Customs will evaluate each instance of missing, late, or inaccurate BL data submissions individually to determine the reasons for non-compliance and the suitable penalties. Shipping agents failing to comply with the requirements of this Circular under Section 14N(2) of the Act, without a reasonable excuse, may face fines up to \$10,000, imprisonment for up to 12 months, or both.

Reference:

SG Customs [Circular No: 02/2024](#)

SG Customs [Circular No: 03/2024](#)

If you require further clarification or support, please contact your local ONE office.
We'll do our best to address your concerns.

Thank you for your support to ONE.

Yours sincerely,
Ocean Network Express (Singapore) Pte Ltd
As Agent

